

Decision Notice  
Delegated Decision

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<b>Decision No:</b>	<b>DD15</b>
<b>Subject:</b>	<b>UPGRADE TO PENTANA SYSTEM</b>
<b>Notification Date:</b>	<b>25 August 2022</b>
<b>Implementation Date:</b>	<b>26 August 2022</b>
<b>Decision taken by:</b>	<b>Brinley Hill, Head of Community and Digital Services</b>
<b>Delegated Authority:</b>	<b>Authority delegated by Cabinet (Cabinet decision CAB 87 of 28 February 2022) and Council (at its meeting held on 2 March 2022) when approving the Council Budget 2022/23 and Medium-Term Financial Plan 2022/23-2025/26 (as set out in Annex 10 of the report) as follows: ‘Delegate the approval of projects included in Annex 6D, the Digital &amp; ICT Programme, to the Head of Community and Digital Services, in consultation with the Portfolio Holder for Finance, Governance, Digital and Climate Change.’</b>
<b>Decision Type:</b>	<b>Executive Non-Key Decision</b>
<b>Call-In to Apply?</b>	<b>No (<i>Call-in does not apply to non-Key Officer Decisions</i>)</b>
<b>Classification:</b>	<b>Unrestricted</b>
<b>Reason for the Decision:</b>	Approval of a project for the procurement of an upgrade to the Pentana System to support the digitisation of the corporate complaints process.
<b>Decision:</b>	To approve a new project to procure an upgrade to the Pentana System.

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1. **Consideration and Alternatives** (*if applicable*)
  - 1.1 See attached report.
2. **Any Conflicts of Interest Declared?**
  - 2.2 None.
3. **Supporting Information** (*as applicable*)
  - 3.1 See attached report.